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HAMTECH TRAINING CENTER

YOU'VE GOT THE POWER

A Professional Training Solutions to provides a highly cost and time effective learning program for employees at all levels within a company or organization



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HAMTECH® Training Center

Abstract

HAMTECH® Training Center Department specializing in train-the-trainers through workshops, certificate programs, conference presentations, custom design and presentation, we deliver involving, inter-active on-site programs on the design, delivery and management of training.

Who are we?

HAMTECH® Training Center was founded as Strategic Business Unit in HAMTECH® TRADING. HAMTECH® Training Center is an Information Technology Consultant, providing training in IT Management Series, Networking series and customized In-house Train-the-trainer certification Programme, we have commitment to help our client with workshop and training to increase human resources skill

HAMTECH® Training Center initial mission was to provide education, training and consulting services to organizations that needed and improve their knowledge and resources. Our methodology produced significant successes. As our services, increasing numbers of clients asked us to teach their internal people the computing knowledge. Our business is now composed of equal parts of training and consulting. All our professional staff members are involved in both aspects of the business which ensures that we retain a strong practical orientation to the practice; also HAMTECH Training Center embarks on developing conducting a number of training courses and workshops. It also undertakes necessary studies in Management, Engineering, Commerce and Finance etc.

Our mission

HAMTECH® Training Center aiming at promoting of the individual, family and society .To achieve such goals we provide them with skills & values that contribute in making them distinguishable characters in life our programs are perfect, professional depending upon our cultural, its originality and the human thought.



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Our goals

Our center aims at satisfying the following goals:

- To contribute actively in the building of human being and to promote his perception skills so as to be an active element in the development of our society.
- To work for the Re-enforcement of the roles of the institutions & ministries and to create co-operation with them hoping to achieve Quality Control in satisfying the goals and promoting the performance of the manpower in a way that suites the modern era challenges.
- To prepare well trained individual to contribute with high rates in training and development.

Our content and delivery philosophy focuses on:

- Learning by doing, not just by listening. All of our workshops require a high level of participation by the learner. Transfer of skills to the workplace is stressed by action planning during each workshop.
 - Workshop content that is practical and useful in real office, factory and classroom situations. Although each workshop is based on solid adult learning theory and enough theory is discussed to provide participants with a foundation, these are not "theoretical" or "academic" programs. The course content is, above all, realistic and practical.
 - Participants work on the organization's real issues and develop action plans and materials to use on the job the very next day.
 - If "Distance Learning" is a part of your need, we have the experience to make your program a success.



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Field of our Activities:

1. Administration Fields.
2. Accounting & finance.
3. Marketing and institutions re-structure.
4. Engineering and technical training.
5. IT Certifications Programs
6. IT Projects Management.
7. International Quality Management Systems.
8. Financial and administrative consultancy.

Our Means:

We aim at satisfying our goals by the following means:

1. To provide highly accurate training sessions.
2. To organized conferences, seminars in the following fields:
Educational-social studies.
3. To provide administrative consultancy in (marketing-institutions re-structure-Quality Management Systems –Developing reward system.
4. To study training needs for training programs planning.
5. To publish educational, administrative and social studies publications.
6. To prepare trains by internationally certificated sessions in the different parts of training and presentation skills.

How We Work

HTC wanted to offer a pragmatic and flexible training consultancy service to companies seeking long-term business relationships. The growth and success of HTC Training has been supported from our team of like-minded professionals with a breadth of skills and industry experience that add real value to the service we offer our clients whilst maintaining our core values of integrity and trust, professionalism and quality with genuine customer service, our reputation and credibility in the business world has been built upon the team's appreciation and adaptability in meeting the needs of different personalities and business environments; and their professional approach in finding the most appropriate training solution for the client. This has been pivotal in forming long term relationships with our clients and achieving high levels of client satisfaction.



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Our Training Services

We offer bespoke training consultancy, management training and professional development services in the SUDAN through our worldwide network training consultants.

At HTC we take time to understand your exact training and development needs and then match these to the experience and skills of one or more of our training consultants whose backgrounds cover a wide range of industries within the private sector. With your specific brief in mind, we will then offer you a personalized training consultancy service that will exceed your expectations and comfortably fit your organization's culture, timescales and budget.

So whether you need help in developing the right training strategy to equip you with the talent and skills necessary to be successful in today's business market; need staff surveys conducted to reveal training needs or motivational issues; or require additional resources in HR and Training with specific in-house projects, we can be of real service to you.

Listed below are some examples of the training consultancy services and products we can offer you.

In-House Training Surveys

We produce in-company surveys to more thoroughly understand your organization's training needs. After an initial discussion with you to understand your specific requirements, we will design a customized survey and provide you with the analysis, reporting and feedback service that helps you measure the business or training need. So whether you wish to address motivational issues within your workforce, canvass employee opinions, identify specific skills gaps or evaluate the return on investment from a training programme, we can help you.

Training Strategy

AT HTC we have a number of highly qualified and experienced training consultants with previous experience at developing and implementing successful training strategies within business. Using their breadth of experience, we offer a consultancy service that can help you to develop the best training strategy that will meet



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Retails
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the real needs of your business in a truly integrated manner. We can also help and advice how best to plan, implement and evaluate a training and development intervention that you are starting to ensure that you achieve the best results in the most cost and time effective way.

HR Project Management

Whilst many HR and Training departments are fully stretched providing a professional service to their business partners, we recognise the need for fully qualified and adaptable training consultants to undertake HR and Training projects that are integral to the success of the business. At HAMTECH Training Center we offer a truly professional HR and Training project management service to meet your specific needs and will work seamlessly with your HR team. Examples of projects include:

- The customization of an on-line recruitment system
- The acquisition of the Investors in People award
- Facilitation of Departmental Action Plans following an Employee Opinion Survey
- Facilitation of in-house specialist knowledge into the production of operational training materials and processes

Whatever the training consultancy needs of your company or organization we can provide the services and solutions to help.



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